



**MINUTES OF THE BIGGLESWADE TOWN COUNCIL MEETING
HELD ON TUESDAY 28 JANUARY 2020
AT THE OFFICES OF BIGGLESWADE TOWN COUNCIL,
THE OLD COURT HOUSE, 4 SAFFRON ROAD, BIGGLESWADE**

PRESENT:

- Cllr D Albone
- Cllr I Bond (at 7.05pm)
- Cllr K Brown
- Cllr G Fage
- Cllr L Fage
- Cllr M North
- Cllr M Knight
- Cllr R Pullinger
- Cllr H Ramsay
- Cllr M Russell (Chairman)
- Cllr D Strachan
- Cllr C Thomas
- Cllr J Woodhead

Mr P Truppin – Locum Clerk, Biggleswade Town Council
Mrs J Durn – Meeting Administrator, Biggleswade Town Council

Members of Public - 1

B28/0101 1. APOLOGIES FOR ABSENCE

Cllr F Foster, Cllr M Foster

ABSENT WITHOUT APOLOGIES

None

B28/0102 2. DECLARATIONS OF INTEREST

B28/0102.1 a. Disclosable Pecuniary Interests in any agenda item: None

B28/0102.2 b. Non-pecuniary interests in any agenda item: None

B28/0103 3. TOWN MAYOR’S ANNOUNCEMENTS

There were no official engagements since the last meeting.

B28/0104 4. PUBLIC OPEN SESSION

No questions from the public

B28/0105 5. INVITED SPEAKER

No Speaker at this meeting

B28/0106 6. MEMBERS QUESTIONS

B28/0106.1 a. Cllr Woodhead: reported that a former Councillor has suffered a racist incident in one of the town's public houses. Can the Town Centre Operations Manager visit licenced premises in the town and remind them that there are not just issues with alcohol, and these unacceptable incidents need to be addressed as well. Perhaps the TCOM can take action under the umbrella of the 'Pubwatch' Organisation?

B28/0106.2 b. Cllr Strachan: would like to request the flying of the Union Jack at the Council Office on Friday 31 January to commemorate Brexit. The majority of Members were supportive of the request and the Locum Clerk will seek guidance to see if it is allowed under the regulations.

B28/0106.3 c. Cllr G Fage: Pleased to see the A-Board Policy is now in place after years of hard work. However, there are still some A Boards chained up around the town. Can the Town Centre Operations Manager please look around the key problem spots and report back to Council on the outcome.

B28/0106.4 d. Cllr North requested an update on the tender process for the Drove Road Depot. No progress has been made so far.

B28/0107 7. MINUTES AND RECOMMENDATIONS OF MEETINGS

B28/0107.1 a. Members received and approved the Minutes of the Extraordinary Council Meeting held on Tuesday 07 December 2019 at the Offices of Biggleswade Town Council, The Old Court House, Saffron Road, Biggleswade.

b. Members received and approved the Minutes of the Council Meeting held on Tuesday 17th December 2020, at the Offices of Biggleswade Town Council, The Old Court House, Saffron Road, Biggleswade.

c. Members reviewed the Minutes and Recommendations of the F&GP Meeting presented as a late paper at the meeting.

It was **RESOLVED** that Council accept that each Committee monitor its budget at each of its meetings.

It was **RESOLVED** that the Treasury Management Policy be adopted and to authorise the opening of the Lloyds FRTD and CCLA PSDF Accounts.

It was **RESOLVED** to close all remaining NatWest Accounts and for the funds in these accounts to be transferred over to the Lloyds Current Account.

B28/0108 8. MATTERS ARISING

B28/0108.1 a. From the Minutes of the Extraordinary Town Council Meeting held on Tuesday 07 January 2020.

There were no Matters arising.

B28/0108.2 b. From the Minutes of the Council Meeting held on 14 January 2020.

There were no Matters arising.

B28/0109 9. PLANNING APPLICATIONS

B28/0109.1 a. **CB/20/00059/FULL – Harrison House, Sheep Walk, Langford Road, Biggleswade SG18 9RB**
Front Entrance Porch

It was **RESOLVED** that the Town Council has **NO OBJECTION** to this Planning Application providing the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations.

B28/0109.2 b. **CB/20/00119/FULL – 31 Sandy View, Biggleswade SG18 0HS**
Rear Extension complete width of bungalow (Retrospective)

It was **RESOLVED** that the Town Council has **NO OBJECTION** to this Planning Application providing the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations. In addition, the Council is to ensure that their guidelines on the size of the proposed dwellings are complied with to eliminate detriment in respect of light and privacy of adjacent residents

B28/0109.3 c. **CB/20/00023/FULL – Garage site adjacent to 165 Stratton Way, Biggleswade SG18 0NN**

Re-submission of planning permission CB/19/02579/FULL Demolition of 20 garages and erection of 1 No. property with associated parking.

It was **RESOLVED** that the Town Council has **NO OBJECTION** to this Planning Application providing the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations. In addition, the Council is to ensure that their guidelines on the size of the proposed dwellings are complied with to eliminate detriment in respect of light and privacy of adjacent residents

B28/0109.4 d. **CB/20/00081/FULL – 21 Fairfield Road, Biggleswade SG18 0BS**
Proposed side, rear extension and alterations to existing dwelling.

It was **RESOLVED** that the Town Council has **NO OBJECTION** to this Planning Application providing the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations.

B28/0109.5 e. **CB/19/02368/FULL – 4 Playfield Close, Biggleswade SG18 8JL**
Addition to porch to front of house.

It was **RESOLVED** that the Town Council has **NO OBJECTION** to this Planning Application, providing the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations.

B28/0110 10. ACCOUNTS

Financial Administration

Cllr. Ramsay put forward the following accounts and recommended adoption.

Members received:

- i. Detailed Balance Sheet to 31/12/2019
- ii Summary of Income &Expenditure to 31/12/2019
- iii Income & Expenditure by budget heading to 31/12/2019
- iv Current Bank Account, receipts and payments to 31/12/2019
- v. List of payments NatWest Account, April 2019-December 2019

It was **RESOLVED** that the Town Council adopt the Accounts as presented.
It was **RESOLVED** to set the Precept for 2020/21 at £1,166,677.

B28/0111 11. ITEMS FOR CONSIDERATION

B28/0111.1 a. Letter – H Harris

Members considered a request from Mr Harris requesting permission to hold the Carnival

It was **RESOLVED** that permission be granted by the Council for this very popular event, with the caveat that there will be “No live prizes” given at the fair.

B28/0111.2 b. LGPS – Pension Admin Strategy Consultation

It was noted that this document is under consultation. Once implemented the staff responsible for returns need to be aware of the need to comply with performance issues to ensure a good quality service and to avoid penalties for late, incomplete or inaccurate submissions of data. No comments were made on the document.

B28/0112 12. ITEMS FOR INFORMATION

B28/0112.1 Planning Application Outcomes

This information was **NOTED**.

It was queried that some Planning Outcomes, notably Bonds Lane, have not been updated. Cllr Bond undertook to take this forward with CBC. The Town Clerk was also requested to write to CBC.

B28/0113 13. PUBLIC OPEN SESSION

There were no questions from the public.

B28/0114 14. EXEMPT ITEMS

The following resolution will be moved that it is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

**(Minutes and Matters Arising from Extraordinary Council Meeting 07/01/2020)
(Minutes from the Town Council Meeting 14/01/2020)
(Matters Arising from the Town Council Meeting 14/01/2020)
(Staff Matters)**

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council resolve to exclude the public and press by reason of the confidential nature of the business about to be transacted.